

Annexure- I**Technical Bid cum Evaluation Form****Details of Printer:****(P R O F O R M A)**

1	Name of the Organization with complete address: Telephone No: Email Address: Fax No.		
2	A)	Type of the organization (whether sole proprietorship, Partnership, private Ltd. Etc)	
	B)	Name and address of the partners in the organization	
	C)	Other Managerial / Technical Personnel	
3	A)	Registration (firm, Co. etc): Registering Authority, Date, Registration No. etc.	
	B)	Sales tax/VAT registration No. Date & Authority (copy of sales tax clearance certificate)	
	C)	Income tax registration PAN No. & Copy of ITCC.	
4	In operation since (years)		
5	Business activities other than the type of work applied for (Give specific information).		
6	Name /s of banker/s and their address		
7	Particulars of credit facilities enjoyed and form which Bank		
8	Capital Sale Profit/Loss (Please also attach signed copies of your latest balance sheet and profit & loss a/c)		
9	Details of Machinery		
	A)	No. of Offset printing machine with its make, size & capacity	
	B)	No. of automatic printing Machine with its make & size and capacity.	
	C)	Whether having plate making section in offset printing machine & if yes, its relevant particulars.	

	D)	No. of hand feed/ back to back printing Machine And its make & size.	
	E)	Generator set (Power Backup available or not)	
	F)	Other Details, if any.	
10		Type of printing works being undertaken or capable to undertake such jobs, should be specified clearly.	
11	A)	Name and address of some existing good clients /Bank/PSU clients along with contact no.	
	B)	Please attach sample specimens of similar Job work, executed by you for your existing clients (preferably PSU Banks)	
12		Whether the premises is own/leasehold/ rented, if So, furnish the particulars	
13		Maximum volume / no. of stationery can be delivered within 7 days of placing order.	
14		Please furnish satisfactory service report / letter from your existing clients, preferably from PSU Bank.	
15		Is any staff member of the BOBCARDS related to the Proprietor/partners or Directors If so, please mention the name / relationship, designation and place of posting.	

- Note:
- 1 Please furnish self-signed testimonials/ documents in support of information furnished.
 - 2 If any information is found false, the application will be rejected out-rightly any time and at any step.
 - 3 All the papers submitted should be self attested.

